

TraCS Steering Committee

July 14, 2009

AST Conference Room, 5700 Tudor Rd., Anchorage

1:30pm – 4:30pm

Teleconference: 800-315-6338, meet me code 8532#

Attendees:

- Ulf Petersen -CVE
- Kat Peterson-AST
- Diane Schenker-Court System
- Lance Ahern-DPS
- Greg Wood-Wasilla PD
- Cindy Cashen-AHSO
- Tamy Case –Computer Task Group (CTG)
- Stan Herrera –CTG
- David Monroe-CTG
- Bruce Richter-Chenega Federal Systems (CFS)
- Bob Griffiths –CFS

On Phone

- Max Andrews -CFS

Lance moved to approve the minutes from the June 22 meeting. Diane seconded. Unanimous approval. Motion carries.

- I. AACOP TraCS Monthly Activity Report
TraCS Survey Draft by AACOP. Deadline for comments Friday 17th. No comments submitted indicates happy with survey. When revised format sent make comments prior to next Weds. 22nd at noon.
- II. AST TraCS Monthly Activity Report
Draft Strategic Plan will be sent out to all committee members for review and comment. Sent to members on 21st. Comments back by the 31st. TEG will be coming to Alaska being paid for by National TraCS early Sept. to assist with TraCS rollout.
- III. Action Items
Ulf - TraCS Grant (FMCSA), Safety Data Grant. Feds want Commercial Vehicle Crashes in 90 days. Focus money on local police departments that do not have timely crash submissions. 10 officers or less get 2 complete installations (computer, printer, scanner and mount). October 1, 2009 think can get done in 12 months. Budget called for 27 of each item for total equipment price of \$187,300. Budget also includes trainer and vehicle installation technician. Total Amount: \$240,000. Grant was awarded. Need TraCS survey complete so we can decide who needs what and which agency should get the equipment.

Send minutes to Max and have posted on website.

- IV. Discuss elections for Vice Chair.
John Rockwell motioned for Lt. Kat Peterson for Vice Chair. Seconded by Lance. Motion carried.
- V. Discuss lead agency concept (New York Model).
Revisit at next meeting after survey returns. Discuss whether we need to change from the New York Model and have DPS as statewide support of TraCS.
- VI. AHSO is concerned with: a) the lack of AACOP participation at TraCS Steering Committee meetings, b) a lack of direction regarding TraCS to local police departments, and c) no contribution in the development of the statewide TraCS Strategic Plan. The AACOP TraCS monthly grant reports to AHSO show that AACOP Executive Board members do not share the same level of priority for the TraCS implementation within their individual police departments. The AK Traffic Records Coordinating Committee (ATRCC) must review and approve a revised AACOP grant for FFY10 no later than October 1st; otherwise AHSO cannot support AACOP with federal funding for their portion of the statewide TraCS program.
- VII. Discuss deployment model (how each agency starts using TraCS). Discuss priority for TraCS deployment for e-filing to Court. Need to keep on list to discuss at future date when knowing when they are going to deploy that they will need to e-file with court.
- VIII. Survey results for recommendations (AST / AACOP). See above.....
- IX. Next meeting schedule and agenda:
August 11th, 2009 at **Crime Lab Conference Room.**
- Discuss lead agency concept at next meeting.
 - Prelim Survey results.
 - Strategic Plan updated and reviewed.
 - Update Version 3 Pilot. (Kat)
 - How many are using TraCS, how many citations and crash forms. (Kat)

2009 TraCS Meetings:

- **August 11, (Crime Lab Conference Room, next to DPS)**
- September 8
- October 13
- November 10
- December 8

All meetings will be held at the AST Conference Room (except where noted), 5700 Tudor Road in Anchorage, from 1:30pm to 4:30pm.